



# New or Returning Directors/Secretaries.

- ▶ Update eAdventist status for new Pathfinder / Adventurer Year. Local Church Clerk would be the person to contact. [www.eadventist.com](http://www.eadventist.com)
- ▶ Complete / Renew your Sterling Background Check if needed. <https://www.nadadventist.org/asv>



**Sterling**  
Volunteers

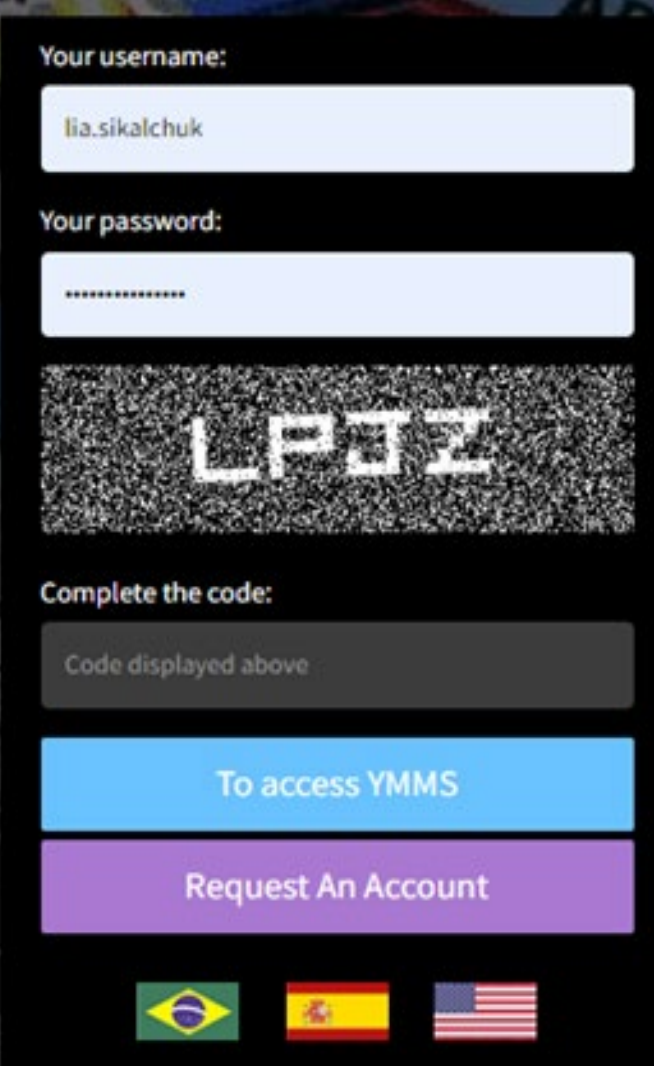
# CREATE A DIRECTOR/SECRETARY ACCOUNT

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|---|---|--|
| <p><b>Before You Begin</b></p> <p>Most Conferences require a background screening check and training from Adventists Screening Verification (<a href="https://t.ly/3cBrb">https://t.ly/3cBrb</a>). –</p> <p><b>Be sure you know:</b></p> <ul style="list-style-type: none"> <li>✓ This worksheet is only for Club Director or Club Secretary.</li> <li>✓ Your Date of Birth.</li> <li>✓ Your Email Address.</li> <li>✓ <span style="font-size: 2em;">}</span> Background Check Eligibility Date.</li> <li>✓ <span style="font-size: 2em;">}</span> Background Check <b>exact</b> name used.</li> <li>✓ Some conferences require an approved Driver Form if you are to be a Volunteer Driver in your club.</li> </ul>  | <p><b>Step 1</b></p> <p>Go to NADYouth.com and click the purple “Request An Account” button on the login screen.</p> <div style="text-align: center;">  </div> <p>This is the first step to request an account for the first time or reactivate your Club Director or Club Secretary account.</p> | <p><b>Step 2</b></p> <p>1. Choose your Country.  Select if you already have a registration from a previous year.</p>  |
| <p><b>Step 3</b></p> <div style="border: 1px solid #ccc; padding: 5px; margin-bottom: 10px;"> <p>ACCESS</p> <p>Select an option: <span style="border: 1px solid #ccc; padding: 2px;">SELECT AN OPTION</span></p> <p style="margin-left: 20px;"><span style="border: 1px solid #ccc; padding: 2px;">SELECT AN OPTION</span></p> <p style="margin-left: 20px;"><span style="border: 1px solid #ccc; padding: 2px;">ALREADY HAVE A REGISTRATION (INCLUDING INACTIVE)</span></p> <p style="margin-left: 20px;"><span style="border: 1px solid #ccc; padding: 2px;">DON'T HAVE A REGISTRATION (OR I'M NOT SURE)</span></p> </div> <p>If you are a returning Club Director or Club Secretary indicate that "I already have a registration (Including inactive)".</p> <p>If you are a new Club Director or Club Secretary or are unsure if you have an account, select the "I don't have a registration (Or I'm not sure)" option.</p> | <p><b>Step 4</b></p> <p>Finish filling in the rest of the form.</p> <p>The username you choose can not contain spaces.</p> <p>Click the purple "Send" button to submit it for approval.</p> <p>Expect the Conference approval to take between 3 to 10 business days.</p> <p>You will receive an email letting you know your account is active and that you can log into YMMS.</p>   | <p><b>Important Note:</b></p> <p>YMMS will match the user’s Name and Date of Birth as part of the approval process. The user account will not be approved if these items do not MATCH EXACTLY.</p> <p>When this happens, the user will be unable to access YMMS and possibly not be able to register for Conference events until the error is corrected.</p> |

To Request / Reactivate an Account go to [www.nadyouth.com](http://www.nadyouth.com)

Click on Request an account and follow the Steps to Update your personal information / registration

After it is completed, it will take 2-3 days for the Conference Secretary to see and release your account



The image shows a mobile application interface for account management. It features a black background with white text and input fields. The form includes fields for 'Your username:' (containing 'lia.sikalchuk'), 'Your password:' (masked with dots), and a CAPTCHA image showing the code 'LP312'. Below the CAPTCHA is a field labeled 'Complete the code:' with the placeholder text 'Code displayed above'. At the bottom, there are two buttons: a blue one labeled 'To access YMMS' and a purple one labeled 'Request An Account'. At the very bottom, there are three small icons representing the flags of Brazil, Spain, and the United States.