

Florida Conference Treasurer's Seminar

Church Legal and Compliance Briefs:
What Do I Need to Send to Legal?



A Few Things That Need Prompt Legal Attention:

Indications of Actual Legal Suits:

- A Complaint



A Few Things That Need Prompt Legal Attention:

Filing # _____ :58 AM

IN THE CIRCUIT COURT OF THE 11TH JUDICIAL CIRCUIT OF FLORIDA
IN AND FOR MIAMI DADE COUNTY, FLORIDA

CASE NUMBER: _____

_____,
Plaintiffs,
v.
_____,
Defendant.


COMPLAINT

_____, COMES NOW the Plaintiffs,
as Parents and Natural Guardians of _____
and _____ minor,
by and through the undersigned counsel, and sues the Defendant,
_____, or damages based upon the following facts:

JURISDICTION AND PARTIES

1. This is an action for damages in excess of Fifty Thousand (\$50,000.00) Dollars.
At all times material hereto, the Plaintiffs,
_____, are the parents and natural guardians of
_____, a child, and are residents of Miami-Dade County, Florida, are over the age of eighteen and are
otherwise sui juris.

2. _____, (hereinafter referred to as
_____,) a corporation doing business in Miami-Dade County, Florida,
1


Ron DeSantis
Governor

Florida Commission on Human Relations
State of Florida
An Equal Opportunity Employer • Affirmative Action Employer
4075 Esplanade Way • Room 110 • Tallahassee, Florida 32399-7020
(850) 488-7082 / FAX: (850) 487-1007
http://fchr.state.fl.us
United in One Goal: Equal Opportunity and Mutual Respect

NOTICE OF FILING OF COMPLAINT OF DISCRIMINATION

APR 15 2015

Certified Receipt # _____
Re: FCHR No. 21 _____
EPOC No. 15 _____

Dear _____,

You are hereby notified that the enclosed charge of employment discrimination has been filed against your company or organization.

The charge was filed under one or more of the following laws: (a) the Florida Civil Rights Act of 1992, as amended (Chapter 760, Florida Statutes); (b) Title VII of the Civil Rights Act of 1964, as amended; (c) the Age Discrimination in Employment Act (ADEA); and/or (d) the Americans with Disabilities Act (ADA).

The law prohibits retaliation against any person for making a complaint or for testifying, assisting or participating in an investigation, proceeding or hearing on an alleged unlawful employment practice.

The Commission invites you to participate in a Mediation Conference in an effort to expeditiously and amicably resolve this dispute. Mediation offers an alternative process to investigating this complaint and is designed to allow the parties to resolve this matter in a voluntary and informal manner. It is experience that mediation can result in reduced costs associated with investigation and litigation and time by avoiding a lengthy investigation by arriving at an early and mutually-agreeable resolution non-adversarial proceeding.

COMMISSIONERS

Darrick D. McChee Sr. (Chair)
Tallahassee

Larry Hart
Fort Myers

Pamela Payne
Jacksonville

Angela Primiano (Vice Chair)
Hollywood

Monica Cepero
Fort Lauderdale

Jay Pichard
Tallahassee

Brian Battaglia
Tampa

Kenyetta M...
Tallahassee

A Few Things That Need Prompt Legal Attention:

Indications of Actual Legal Suits:

- A Complaint
- A Summons



A Few Things That Need Prompt Legal Attention:

AO 440 (Rev. 06/12) Summons in a Civil Action Document Entered on FLSD Docket Page 1 of 1

UNITED STATES DISTRICT COURT
for the
Southern District of Florida

Plaintiff(s)
v.
Defendant(s)

To: (Defendant's name and address)

Civil Action No.

SUMMONS IN A CIVIL ACTION

A lawsuit has been filed against you.
Within 21 days after service of this summons on you, you must appear in court in the United States or a United States agency. If you fail to appear, the court may enter a default judgment against you. You must also file a written answer to the summons within the time specified in the summons. If you need more time, you must file a motion with the court before the time specified in the summons expires. For more information, see the Federal Rules of Civil Procedure, Rules 12 (a)(2) or (3) — you must serve on the defendant whose name and address are

A Few Things That Need Prompt Legal Attention:

Indications of Actual Legal Suits:

- A Complaint
- A Summons
- A Subpoena



A Few Things That Need Prompt Legal Attention:

IN THE CIRCUIT COURT
FOR THE SIXTH JUDICIAL CIRCUIT
IN AND FOR PASCO COUNTY, FLORIDA
CIRCUIT CIVIL DIVISION
CASE NO. 2022-CA

Plaintiffs,

vs.

LAT

Defendants.

SUBPOENA DUCES TECUM WITHOUT DEPOSITION**
****IF REQUESTED RECORDS ARE MAILED IN PRIOR**
TO DEPOSITION DATE, YOU NEED NOT APPEAR

THE STATE OF FLORIDA:
TO: Records Custodian of:

HIPAA COMPLIANCE

In compliance with HIPAA Guidelines, this patient and/or his/her attorney has been given 10 days notice to object our obtaining these records and this exact form has been provided to the patient and/or the patient's legal counsel. The time for the Plaintiff/Patient to raise an objection pursuant to Rule 1.351, Fla. R. Civ. P. has expired and no objections were filed.

- YOU ARE COMMANDED** to do one of the following at your option:
1. Mail legible copies of the documents listed below to 390 North Orange Avenue, Suite 1000, Orlando, Florida 32801 with legible copies of the documents listed below on **March**, or **fifteen (15) days from the date this subpoena is served**; or
 2. Appear at 390 North Orange Avenue, Suite 1000, Orlando, Florida 32801 with legible copies of the documents listed below on **March**.

TO BE PRODUCED: Any and all personnel records, employment records, health records, payroll records, forms, records of earnings, time lost from work, reason for termination of employment, evidence, application for employment, any and all drug tests, and any and all other records and documents pertaining to the person named below, who was employed by your company.

PLEASE CONTACT THE UNDERSIGNED'S

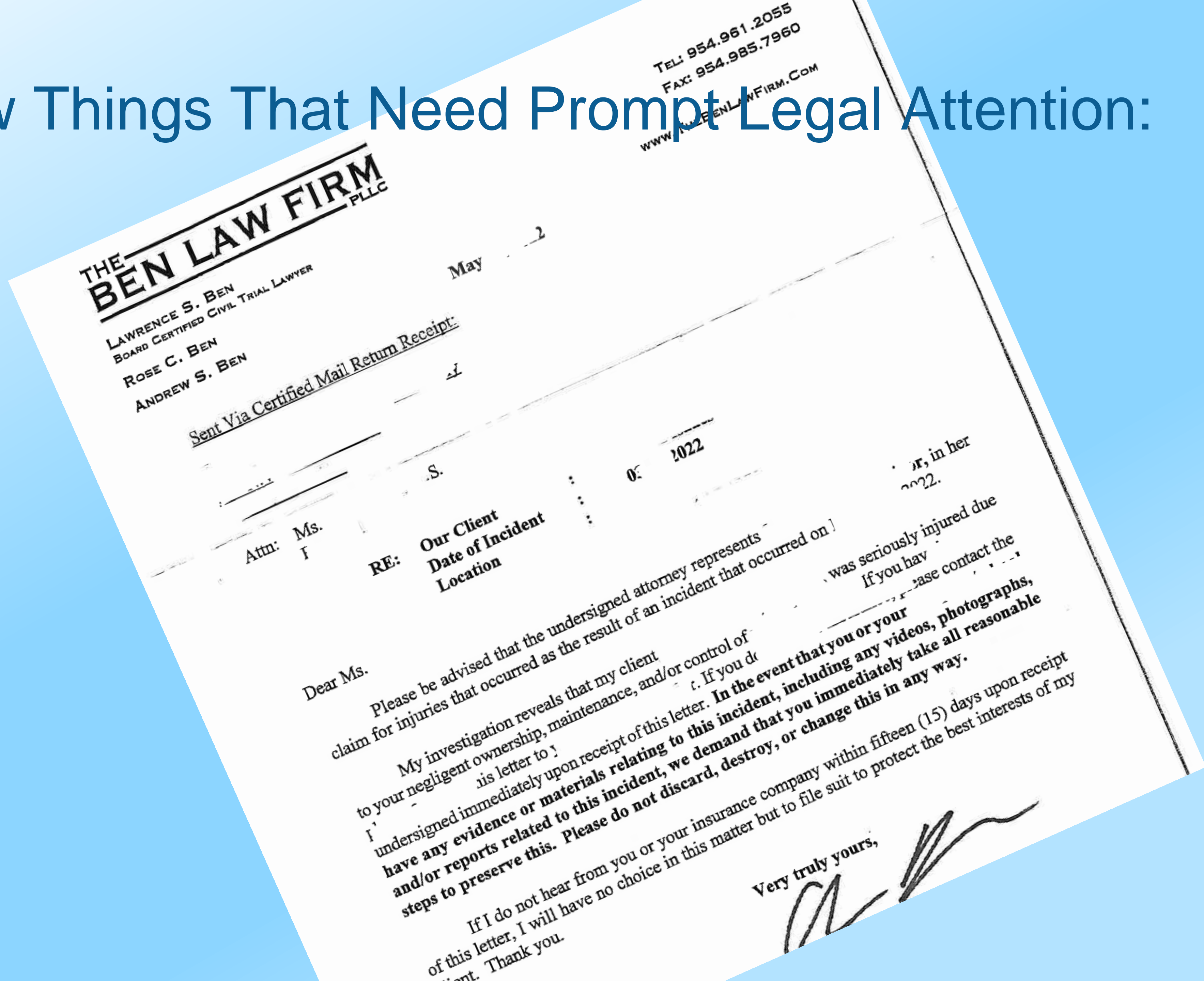
A Few Things That Need Prompt Legal Attention:

Notice that a Legal Suit is Likely Coming:

- A Demand



A Few Things That Need Prompt Legal Attention:



A Few Things That Need Prompt Legal Attention:

Notice that a Legal Suit is Likely Coming:

- A Demand
 - Remember, just because an attorney sends a demand letter, that doesn't necessarily mean we have liability or would meet the demand, but it does mean someone else believes we should consider and address what they are bringing to our attention... and we should take the opportunity to do just that!



A Few Things That Need Prompt Legal Attention:

Proceedings that Affect Property:

- A Notice of Violation



A Few Things That Need Prompt Legal Attention:

NOTICE OF CODE VIOLATION
Vehicles

Case # _____ Date 07 _____

Re: **Code Violation: Nuisance Accumulation including but not limited to unregistered/inoperable vehicles.**

Parcel Number: _____
(Locator: _____)

Dear Property Owner/Tenant: _____ (Florida)

An inspection of the above referenced property on 06/27/2022 revealed a violation of:

As the property owner(s), you must correct this violation within 15 day(s) of receipt of this notice by repairing and properly licensing all vehicles OR removing the vehicles from the property. If you fail to abate the violation, the County may enter the property and remove the nuisance accumulation at the expense of the property owner.

If the violation is not corrected within the time frame specified above -

- You may be issued a citation to appear in County Court, OR
- You may be scheduled to appear at a hearing before a Hearing Examiner and subject to a fine of \$250.00 for each day the violation continues, plus prosecution costs.

When you have corrected the violation, arrange for an inspection by calling the Code Enforcement number indicated below. To avoid the hearing, fines, and costs, the violation must be corrected through an on-site inspection.

NOTE: If the violation is corrected after the deadline, but before the scheduled inspection, a Repeat Violation may result in fines up to \$500.00. Repeat Violations may result in fines up to \$500.00. Repeat Violations may result in fines up to \$500.00.

Repeat Violation. Repeat Violations may result in fines up to \$500.00. Repeat Violations may result in fines up to \$500.00.

Please contact Lee County Code Enforcement at 239-281-1111 for any question you may have regarding this notice.

Lee County Community Development
DEPT. OF COMMUNITY DEVELOPMENT
CODE ENFORCEMENT OFFICE
PO BOX 398
FORT MYERS, FL 33902-0398
239-533-8895

PRINTED NAME of Accepting Party _____


A Few Things That Need Prompt Legal Attention:

Proceedings that Affect Property:

- A Notice of Violation
- A Notice of Intent to Lien



A Few Things That Need Prompt Legal Attention:

 North Miami

**REGULATORY AND ECONOMIC RESOURCES
LIEN & COLLECTION SECTION**

**NOTICE OF INTENT TO LIEN
(DEMAND FOR PAYMENT)**

May

Folio Number: _____
Property to Lien: _____ AVE
Violation Location: _____ (AVE)
Complaint No.: _____
Citation(s): _____

Lien Amount.....:	\$11	50
Settlement Amount...:	\$3,	00
Payment Due Date.....:	0	/2023

Dear Property Owner(s):

Upon confirmation of Miami-Dade County code violation(s) at the property referenced above, civil violation notice(s) were issued to you by this Department. Pursuant to the provisions of Section 8CC-4 and 8CC-7, Chapter 8CC of the Code of Miami-Dade County, you are required to correct the violations and pay the settlement amount by the payment due date **0 /2023**

Failure to comply and pay the settlement of \$ **50** as indicated above, will result in a lien being recorded against your property for the full amount of \$ **50**. Thereafter, recorded liens are subject to interest from the date of the filing, as well as lien recording charges. Additionally, Section 2-972(1), Chapter 2 of the Code of Miami-Dade County states, in part, that expenses shall be recovered for reasonable costs and expenses incurred by Miami-Dade County in enforcing the provisions of this Chapter.

Pursuant to Implementing Order No. IO 3-9 this case shall be considered delinquent ninety (90) days after the lien has been filed and the case shall be transferred to Miami-Dade County Finance Credit and Collections Section where you will be subject to additional fees.

A Few Things That Need Prompt Legal Attention:

Different Kinds of Liens:

- Notice of UCC Lien



A Few Things That Need Prompt Legal Attention:

Different Kinds of Liens:

- Notice of UCC Lien
- A Notice of Property Lien



A Few Things That Need Prompt Legal Attention:

. . . and generally:

- anything we don't understand but seems legal or official!

