

PROPERTY DEVELOPMENT

PD-101

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HURRICANE SEASON PREPAREDNESS

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- Tour the property and look for any debris or items that can be problematic during a storm or hurricane.
- Have someone qualified come out to inspect the roof and eaves for any damages or leaks, etc.
- Have a church workbee annually during the summer and before hurricane season to clean and remove debris such as tree limbs, gutter clutter, and overall property cleaning.

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You have a responsibility to protect the property after a storm hits. You don't have to wait for the adjuster to come out for this.

(Tarps, water removal, limb removals, etc.)

- Treasurers should tour the property and take video of the facility and the assets while explaining the value and details of each. (Update once a year)
- Keep a record of serial numbers and receipts for purchases. (Equipment, AV, Computers, etc.)

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Review your Property Insurance

- Know what your Deductibles are:
 1. Hurricane Deductible - \$25,000 minimum or up to 3% of the claim.
 2. Regular Deductibles - \$10,000
- Items such as Fences, External Dwellings and church signs are not automatically covered through our insurance. However, you can have each or all of these items added to the Policy by adding each one as a “Schedule”.

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A/C Maintenance

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- Summertime is the time when a lot of the AC's breakdown
- Do regular maintenance, especially in early summer and late fall.
- Do the maintenance before you have issues with leaks or AC failure.
- The most significant issue in the summer time is the Capacitor. (Warm air coming it, etc.)
- Regular maintenance will save money on repairs and lower the electric bill monthly.

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40-Year Recertification

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- They are now being done in Dade and Broward. (Coming to the entire state in the near future)
- Dade – 40 years / Broward – 30 years (After the initial one, they will then be every 10 years)

Categories included in the Re-Certifications:

- ♦ Roofing Inspection
- ♦ Electrical Inspection
- ♦ Structural Inspection
- ♦ Plumbing Inspection
- ♦ Lighting Inspection

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40-Year Recertification

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- This certification can be labor and cost-intensive if the property has not been maintained regularly.
- Please let Property Development know ASAP if you receive one of these notices for Re-Certification.
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- DO NOT disregard this notice since it is crucial for business continuity, and delays can result in fines.



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WE ARE HERE TO SERVE!

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